

Audio Recording Consent Through use of AI Scribe

As your therapist, I use AI Scribe, a Canadian AI-powered service designed to assist in creating essential clinical documentation and minimizing administrative work. To ensure transparency and maintain your privacy, I am requesting your consent to use Jane's AI Scribe services, within my Jane administrative management system, in our therapeutic relationship.

About AI Scribe

AI Scribe by Jane is a tool that helps me enhance the efficiency and effectiveness of my therapeutic practice. It functions by securely processing session recordings or post-session dictations to streamline the creation of clinical documentation, allowing me to spend more time focusing on your care.

Consent for Third-Party Processing

By agreeing with this form, you authorize me to upload information about our sessions to AI Scribe in Jane. This information will be used solely for the purpose of generating clinical notes and facilitating review within our therapeutic process.

Confidentiality and Security

Information Collection and Privacy

I may use AI Scribe by Jane to securely process the following types of data to create clinical summaries:

- Post-session dictated notes
- Session recordings (if applicable)
 - Any recordings are deleted after the creation of clinical notes
 - Recordings are processed without being linked to any identifying information (such as your name, date of birth, or other personal details)

The clinical notes themselves are designed to contain minimal identifying information. As your therapist, I have the option to:

- Create fully anonymous notes
- Include basic identifying information where clinically necessary

You have the right to decline the use of session recordings or opt out of my use of AI Scribe by Jane altogether.

Confidentiality and Security

AI Scribe by Jane prioritizes the confidentiality of all information processed. Access to your session information is strictly limited to me as your therapist. AI Scribe by Jane will not sell or share sensitive health information with third parties for advertising purposes.

AI Scribe by Jane adheres to robust security measures to protect your data:

- It is fully compliant with PIPEDA (Personal Information Protection and Electronic Documents Act) and



PHIPA (Personal Health Information Protection Act), the Canadian privacy laws governing the collection, use, and disclosure of personal and health information

- For therapists in the United States, AI Scribe by Jane is HIPAA-compliant and operates under a Business Associate Agreement (BAA)
- The platform maintains the same security standards as healthcare record systems
- Data for Canadian therapists is stored on Canadian soil
- Notes are protected using multi-layered encryption techniques, using the same cloud provider the government and banks use (AWS)

Data Retention and Security Practices

When I use AI Scribe by Jane to process and retain your session information, the following security protocols apply:

- Any recordings are deleted after the creation of clinical notes (within 30 days or sooner)
- Notes are protected using multi-layered encryption techniques
- Access to notes is restricted and monitored through secure authentication, as is all data contained in the Jane platform

Withdrawal of Consent and Alternatives

Withdrawal of Consent

You maintain the right to withdraw your consent to this agreement at any time, without impacting our overall therapeutic relationship. To withdraw consent, simply communicate your decision to me verbally or in writing.

Alternative Documentation Methods

You have the right to decline recording and request that I use traditional note-taking methods instead. I will respect and accommodate such requests.

Acknowledgment and Consent Options

Please select ONE of the following options and initial next to your choice:

☐ Option 1: Full Consent

I confirm that I have read and understood all the above sections. I consent to session recordings and/or post-session dictations for the purpose of securely generating clinical summaries via AI Scribe by Jane.

☐ Option 2: Partial Consent — Dictation Only

I confirm that I have read and understood all sections above. I do not consent to session recordings, but I consent to using AI Scribe by Jane to dictate post-session notes.

☐ Option 3: No Consent

I confirm that I have read and understood all sections above. I do not consent to the use of AI Scribe by Jane and request traditional note-taking methods.

Informed Consent

This form represents an agreement between you and me as your therapist. It does not constitute an agreement between you and AI Scribe by Jane. The complete Terms of Service, Privacy Policy, and other relevant AI Scribe by Jane policies are available at <https://jane.app/features/security-and-reliability>



Therapist Confirmation

I have provided this consent form to my client, explained the available options, and am available to address any questions or concerns.

Therapist Signature	
Date	

Client Signature	
Date	